

BIRMINGHAM MUSIC TEACHERS ASSOCIATION

Founded October, 1922

Alabama Federation of Music Clubs

Membership in this organization offers students the opportunity to participate in all Junior Festivals and other activities such as scholarships, composition awards, gold cup incentives for points accumulated in each festival, and junior convention participation. A junior club is also required to be affiliated with a senior club (such as BMTA etc.).

The amount of dues depends on the size of your junior club. Fees and the deadlines are determined at the BMTA meetings and can be changed. Please check the BMTA website for current information or contact the membership chairman if you have any questions.

Birmingham Music Teachers Association

BMTA is a Senior Club in the AFMC. You must be a member of a senior club in order to be a junior club counselor. Dues are payable by June 1. Dues paid after July 1 will accrue a \$1 per month late fee. Renewal dues must be paid by the first meeting in September if members wish to enter their students in BMTA functions.

Membership in BMTA affords teachers the opportunity to continue their musical growth through its programs and activities. Meetings are usually held the third Wednesday morning in September and January. Number of meetings can be changed and moved to an online format.

BMTA MISSION STATEMENT

BMTA is dedicated to raising the standard of music teaching in Birmingham, the stimulation of interest in all things musical, the musical education of students, and cooperation with the public schools for mutual benefit and assistance.

BMTA CODE OF ETHICS

1. Studios should be maintained on a strictly professional basis by requiring that:
 - a. Tuition must be paid in advance;
 - b. No lessons are made up unless at least 24 hours notice is given with a reasonable excuse;
 - c. No deduction for missed lessons except in the case of illness of at least two weeks duration;
 - d. A suggested fair price per 30-minute lesson should be charged, and the same to all patrons;
 - e. Acquaint all patrons with your rules when you accept the students.

2. Pupils of other teachers should be invited through their teacher to attend recitals of other Association members. An Association member should never make overtures to pupils of other teachers, or to the parents of pupils of other teachers. A new pupil should not be accepted until definite proof is given that he has severed all

relations with his former teacher, and that his fees have been paid-in-full.

3. A pupil or teacher should have studied at least six months with any teacher before he can be considered a pupil of said teacher. An Association member should at all times maintain a dignified silence about the work of other teachers, unless that which he can say is commendable.

The status of the entire profession will be elevated if members will try to observe the above code.

ARTICLES OF INCORPORATION

(A complete copy of the Articles and By-Laws is in the Library.)

Article I

The name of the Corporation shall be and is BIRMINGHAM MUSIC TEACHERS ASSOCIATION.

Article II

The Corporation shall have perpetual succession and shall exist until it is dissolved pursuant to law.

Article III

The Corporation is organized exclusively for charitable purposes, pursuant to Section 501 (c) (3) of the Internal Revenue Code of 1986, as amended, and its successors, and regulations issued thereunder. To that end, the following provisions shall apply:

- I. The Corporation shall receive and administer funds for scientific, educational and charitable purposes, within the meaning of Section 501 (c) (3) of the Internal Revenue Code of 1986, as amended, and its successors, and regulations issued thereunder, and in connection therewith, the Corporation shall take and hold by bequest, devise, gift, grant, purchase, lease or otherwise any property, real, personal, tangible or intangible, or any undivided interest therein, without limitation as to the amount or value. It shall have the power to sell, convey and otherwise dispose of any such property and to invest, reinvest, or deal with the principal or income thereof in such manner as, in the judgment of the Directors, will best promote the purposes of the Corporation without limitation, except such limitations, if any, as may be contained in the instrument under which such property is received, these Articles of Incorporation, the By-laws of the Corporation, or any laws applicable thereto.
- II. The purpose of the Association shall be the raising of the standard of music teachers in Birmingham, the stimulation of interest in all things musical, presentation of more music to the students, and cooperation with the public schools for mutual benefit and assistance.

Article IV - Officers

I. OFFICERS

- a. President
- b. Vice-President
- c. Secretary
- d. Treasurer
- e. Executive Board

II. DUTIES

- a. The President shall preside at all meetings, sign all contracts, vouch for all bills, and have general supervision of all activities of the Association. (S)he shall be the member ex-officio of all committees, and shall act for the Association in any emergency. The President shall conduct the correspondence of the Association, shall send out newsletters and notices of meetings unless otherwise done, and keep a correct list of all members with addresses.
- b. The Vice-President shall be the chairman of the programming and perform the duties of the President when necessary.

- c. The Secretary shall keep the minutes of all regular meetings of the Board and Association and shall sign all contracts with the President.
- d. The Treasurer shall keep all financial records up to date, collect the membership dues from the membership chairman, collect the checks of all BMTA activities, prepare the treasurer's report and present it to the members at the meetings.
- e. The Executive Board shall be composed of all officers of the Association and chairman and co chairman of committees, and shall have the power to execute all business of the Association in the interim of regular meetings.

Article V - Membership

I. Membership

- a. Active members shall be the music teachers, or former music teachers, who are sympathetic to the purposes of the Corporation who have paid their dues or obtained a waiver for payment.
- b. Honorary membership shall be bestowed upon members at the discretion of the Board of Directors.
- e. The Corporation may have such other classes of membership with the qualifications and rights, not inconsistent with these Articles, as may be provided for in the By-Laws.

II. Members, when necessary, should resign in writing with dues paid in full. Such members may be reinstated at any time they so desire.

Article VI - Dues

a.I. The annual dues for active members shall be determined at the meetings by voting. This is due by June 1. Dues paid after July 1 will accrue \$1.00 additional per month, as a late fee. Dues must be paid by the first

meeting in September if members wish to enter students in BMTA functions.

a.II. The calendar year shall begin July 1st and end June 30th.

a.III. In the event that the Association ceases to exist for any reason or circumstance, the funds including certificates of deposit remaining in any and all BMTA accounts will be divided equally among the music departments of Birmingham-Southern College, Samford University, and the University of Alabama at Birmingham, to be used as they see fit.

Article VII – Meetings

Regular meetings of the Association shall be held in September and January. Number of meetings for each year can be reduced/added.

Article VIII- Nominations and Elections

A nominating committee of three, elected at the January meeting, shall present a slate of officers to be voted upon by the active members by online voting or at in-person meeting if possible to schedule one. The President and Officers shall be elected for a term of two years.

Article IX - Quorum

- a.I. Nine members shall constitute a quorum at Association meetings.
- a.II. Five members shall constitute a quorum at Executive Board meetings.

Article X - Constitution

The Constitution may be amended by a two-thirds vote of the active members present, provided the changes have been presented in writing and read at the previous meeting or distributed among members by email prior to the voting.

Article XI – Meeting Procedures

Roberts Rules of Order shall govern all proceedings.

GENERAL RULES AND REGULATIONS

1. Meetings of the Executive Board will be called at the discretion of the President.
2. “Interest bearing” accounts shall require the signature of the President and the Treasurer for disbursement of funds.
3. Funds shall be disbursed by the vote of the majority of the Association membership.
4. The BMTA, as a Senior Club of the Alabama Federation of Music Clubs, will pay Senior Member dues plus other appropriate fees.

STANDING COMMITTEES AND/OR CHAIRS

1. The following committees and/or chairpersons shall be appointed by the President:
 - a. Membership
 - b. BMTA Miniatures Scholarship Audition
 - c. Sonata/Sonatina Competition
 - d. Keyboard Artist Competition
 - e. Special Projects/Community Outreach
 - f. Website
2. The duties of these committees and/or chairpersons are as follows:
 - a. Membership Chairman shall receive all dues. The membership chairman is responsible for reaching out to members who have not paid their dues in an effort to encourage them to continue their membership in BMTA by paying their dues so that they can enjoy the benefits of membership. If dues are not paid by the deadline, name will be dropped from the roll at year’s end. Membership Chairman serves as a contact for those wishing to join BMTA/AFMC, introduces new members at meetings, and forwards new member information to the President.
 - b. BMTA Miniatures: organizes, publicizes, produces, and evaluates BMTA Miniature events.
 - c. Sonata/Sonatina: chairman recruits and chairs a committee to oversee and produce the Sonata/Sonatina Competition. Committee obtains judges, schedules performances, and prepares the site.
 - d. Keyboard Artist: chairman recruits and chairs the committee to oversee and produce the Keyboard Artist Competition. The committee obtains judges, schedules performers, and prepares the site.
 - e. Special Projects/Community Outreach: coordinates holiday performances, coordinates nursing/retirement home performances, and other projects as may be assigned by the president.
 - f. Website manager updates the website with new information and upcoming events.
3. The number/names of committees can be changed by voting.